

Negative letter template:

To Whom It May Concern:

XXX has been released by Employee Health on *** to return to work for *** next scheduled shift. Employee should follow departmental policy for calling in ill for ongoing fevers and/or symptoms, and follow up with their primary care provider as needed for assessment and treatment of symptoms. New or worsening symptoms, or symptoms that show no improvement after 72 hours of negative test should be reported to Employee Health. Please contact Employee Health with questions or concerns, 402-***-****.